

- 1 SP and RCMO to discuss available jobs on The MND Employment List. CM Ops Occ Health to ensure list remains valid.
- **2** Board Brief notes to be prepared by Chain of Command and forwarded to Career Manager.
- 3 CM E1 Board. Also responsible for OR2 OR4 E2 jobs. Gaining CM Branch responsible for admin. SP may be directed to another job. If only 1 runner for job CM decision rather than a board.
- 4 MS7 E2 Board for E2 jobs OR6 OR7 and OF1.
- **5** Special Instruction A2.01. JPA workflow to CM Ops Occ Health