



THE UNITED STATES ARMY
OFFICER CANDIDATE SCHOOL



REQUIRED IN-PROCESSING DOCUMENTS

Welcome to Officer Candidate School, the place where Future Leaders are made! The documents listed below are required to ensure that we are able to in-process each candidate in an accurate and timely manner.

If you are TDY and Return

201 File
Copy of Dental Records
Copy of Medical Records
10 – Copies of DD 1610 or Format 400 orders and amendments
If E-4 and below; 10 Copies of Orders to E-5

If you are TDY Enroute

201 File
Dental Records
Medical Records
10 – Copies of DD 1610 or Format 400 orders and amendments
If E-4 and below; 10 Copies of Orders to E-5
Marriage and Birth Certificates (If Applicable)
Divorce Decree (If Applicable)
Assignment/Termination of Quarters (If Applicable)
Court Order for Child Support (If Applicable)

If you are PCS

201 File
Dental Records
Medical Records
10 – Copies of DD 1610 or Format 400 orders and amendments
If E-4 and below; 10 Copies of Orders to E-5
Marriage and Birth Certificates (If Applicable)
Divorce Decree (If Applicable)
Assignment/Termination of Quarters (If Applicable)
Court Order for Child Support (If Applicable)

Please note: failure to provide the necessary document(s) may delay in-processing.

Note: IAW AR 600-8-19, Para 3-6b, soldiers in grade of SPC and below entering OCS will be promoted, by losing organization to SGT with an effective date and DOR equal to the reporting date. Personnel who arrive from a MEPS station are required to have E-5 promotion orders in their possession when they arrive to in-process at OCS.