

CHAPTER 88

MEDICAL BRANCH – DENTAL HYGIENIST AND DENTAL NURSE

POINT OF CONTACT - PART 8

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CHAPTER 88

MEDICAL BRANCH – DENTAL HYGIENIST AND DENTAL NURSE

8801. Dental Hygienist Specialisation (Direct Entry) – Promotion Flowchart

New Entry: 17-37 years (see [Note 1](#))

DENTAL HYGIENIST 2

Dental Hygienist 1 – Advancement Criteria

- a. Complete Phase I training at HMS RALEIGH. (2)
- b. Successfully completed Dental Administration Induction training.
- c. Complete Level 2 First Aid Training.
- d. Exempt qualifying service for Dental Hygienist 1. (3)
- e. Recommended for advancement.
- f. In date for Royal Naval Fitness Test (RNFT) or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy}'. (6)

Advanced to
DENTAL HYGIENIST 1

Leading Dental Hygienist – Advancement Criteria

- a. 1 day's service as Dental Hygienist 1. (3)
- b. Achieved minimum NAMET 5:0 or Level 1 Functional Skills (or equivalent) in English and Mathematics at Common Reporting Date (CRD) and recorded on JPA with the appropriate competence. To be educationally qualified for promotion (EFP) in accordance with [Para 9640](#) and the competence "Educational|RN/RM QELH/Cp|Navy|" recorded on JPA .
- c. In date RNFT or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy}'. (6)
- d. At least 6 months since last career check (if any) on advancement.

Advanced to
ACTING LEADING DENTAL HYGIENIST

- a. Leading Rates Leadership Course (LRLC) completed and recorded as JPA competency 'Miscellaneous|Leading Rates Leadership Course (RNLA 102)|Navy}'.
- b. In date RNFT or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy}'. (6)
- c. At least 6 months since last career check (if any) on advancement.

Advanced to
LEADING DENTAL HYGIENIST

Petty Officer Dental Hygienist – Pre-Selection Requirements

- a. Minimum of 2 years' seniority as a LDH 12 months prior to the Common Promotion Date (CPD) (Para 6703 b [sub para \(3\)](#)).
- b. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD (Para 6703 b [sub para \(7\)](#)).
- c. Recommended for promotion on Appraisal Report at CRD. (4)
- d. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy|'. (5)
- e. Achieved minimum Level 2 Functional Skills (or equivalent) in English and Mathematics at CRD and recorded on JPA with the appropriate competence. To be EFP in accordance with [Para 9640](#) and the competence "Educational|RN/RM QEPO/ Sgt|Navy|" recorded on JPA.

Petty Officer Dental Hygienist – Pre-Promotion Requirements

- f. Passed PO Professional Qualifying Course (PQC) by nominated CPD+12 months; recorded as JPA competency 'Professional|Professional Qualifying Examination|Course for PODSA (ND32)|Navy|'. (7).
- g. Senior Rates Leadership Course (SRLC) completed and recorded as JPA competency 'Miscellaneous|Senior Rates Leadership Course (RNLA 103)|Navy|'. (7)
- h. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy|'. (6)
- i. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).
- j. Provide documentary evidence of continuing registration with the GDC; recorded as JPA competency 'Educational|General Dental Council - Registration Certificate|Joint|'.

Promoted to PETTY OFFICER DENTAL HYGIENIST
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Chief Petty Officer Dental Hygienist – Pre-Selection Requirements

- a. Minimum of 3 years' seniority as a PODH 12 months prior to the CPD.
- b. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD.
- c. Senior Rates Leadership Course (SRLC) completed and recorded as JPA competency 'Miscellaneous|Senior Rates Leadership Course (RNLA 103)|Navy|'.
- d. Recommended for promotion on Appraisal Report at CRD.
- e. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy|'. (5)

Chief Petty Officer Dental Hygienist – Pre-Promotion Requirements

- f. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy|'. (6)
- g. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).
- h. Provide documentary evidence of continuing registration with the GDC; recorded as JPA competency 'Educational|General Dental Council - Registration Certificate|Joint|'.

Promoted to
CHIEF PETTY OFFICER DENTAL HYGIENIST

Warrant Officer 1 Dental Hygienist – Pre-Selection Requirements

- a. Minimum of 3 years' seniority as a CPODH 12 months prior to the CPD.
- b. To be EFP in accordance with [Para 9642](#). Must have achieved minimum Level 2 Functional Skills (or equivalent) in English and Mathematics and the appropriate competence recorded on JPA.
- c. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD.
- d. Recommended for promotion on Appraisal Report at CRD.
- e. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy}'. (5)

Warrant Officer 1 Dental Hygienist – Pre-Promotion Requirements

- f. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy}'. (6)
- g. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).
- h. Satisfy terms of Assignment Order issued by Promotion Authority.
- i. Provide documentary evidence of continuing registration with the GDC; recorded as JPA competency 'Educational|General Dental Council - Registration Certificate|Joint|'.

Promoted to
WARRANT OFFICER 1 DENTAL HYGIENIST

Notes:

1. *Pass Professional Interview Board.*
2. *Direct entries are selected from candidates who hold either the Certificate in Proficiency in Dental Hygiene or the Diploma in Dental Hygiene. New entries undergo Phase I training at HMS RALEIGH and Dental Administration Induction training at the Dental Training School, DMSTG, Aldershot.*
3. *Completion of the service qualification for advancement to Dental Hygienist 1 (DH1) and Leading Dental Hygienist (LDH) is waived. Ratings may be rated DH1 on successful completion of Dental Administration Induction training and rated LDH the following day.*
4. **Recommendation.** *Awarded 'Exceptional', 'High' or 'Yes' recommendation for 'Promotion - 1 Rank Up' on SJAR by final RO. Where an otherwise fully eligible candidate has received an SJAR assessment of 'Insufficient Knowledge' at last report, presentation before the next Board will be determined by the Promotion Section using the previous report recommendation.*
5. **RNFT (at CRD).** *Ratings are to be in date RNFT or in possession of either a permanent medical exemption as issued by a Naval Service Medical Board of Survey (NSMBOS) or temporary exemption (as issued by the Commanding Officer) on the appropriate CRD. See [Para 6720](#).*

6. **RNFT (at CPD).** Ratings are to be in date RNFT or in possession of either a permanent medical exemption as issued by a NSMBOS or temporary exemption (as issued by the Commanding Officer) on the appropriate CPD (or later) or on advancement. See [Para 6720](#).

7. **Failure to Complete Professional and/or Leadership Course.** Refer to [Para 6716](#) for rules on the impact on a rating's promotion if he/she fails to complete PQC and/or LRLC/SRLC before CPD or within 12 months of CPD as a result of service reasons, non-service reasons (outwith control) or non-service reasons (within control).

8802. Dental Hygienist Specialisation (Sideways Entry) – Promotion Flowchart

Qualifications required prior to selection for Dental Hygienist training:

- a. Five GCSE (or equivalent) Grade C or above in English Language, a science based subject and three other academic subjects, plus a Registerable Dental Nurse Qualification (or 2 "A" levels - any subject). (1) (3)
- b. Recommended by the Commanding Officer for Leading Hand.
- c. Passed Provisional Examination (PE) for Leading Hand in source branch (where applicable).
- d. Achieved minimum NAMET 5:0 or Level 1 Functional Skills (or equivalent) in English and Mathematics and recorded on JPA with the appropriate competence. To be educationally qualified for promotion in accordance with [Para 9640](#) and the competence "Educational|RN/RM QELH/Cpl|Navy|" recorded on JPA .
- e. Three years' return of service from completion of Dental Hygienist course.(4)
- f. Leading Rates Leadership Course (LRLC) completed and recorded as JPA competency 'Miscellaneous|Leading Rates Leadership Course (RNLA 102)|Navy|'.

SELECTED FOR DENTAL HYGIENIST COURSE

- a. Successful completion of Dental Hygienist course. (2)
- b. Awarded the Diploma in Dental Hygiene.
- c. Have successfully completed a Level 2 First Aid course.
- d. In date Royal Naval Fitness Test (RNFT) or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|'. (6)
- e. At least 6 months since career check (if any) on advancement.

Advanced to LEADING DENTAL HYGIENIST
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[Then as per [Para 8801](#)]

Notes:

1. Selection for the Dental Hygienist course will be by a Selection Board and will be tri-Service consisting of representatives from the Dental Training School, DMSTG, Aldershot. Attendance at the Board is dependent upon satisfactory compliance with certain educational and general requirements. Advice on the suitability of a candidate's qualifications may be gained prior to submission, from Officer Commanding Dental Training Establishment, Aldershot.

2. Transfer to Dental Hygienist is conditional upon successful completion of the Diploma in Dental Hygiene.

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3. *Drafting and manning clearance are to be obtained prior to attendance at the Selection Board for Dental Hygienist training. Applications for manning clearance should be made by signal to 2SLCNH PORTSMOUTH (first line of text - for FLEET-DNPS PPLAN PPLNR WO). If approved, manning clearance will be valid for two years.*

4. *Candidates must complete Form S2658 (Notice of Waiver of Right of Discharge in Consideration of a Course of training) in accordance with [Para 5308](#). The return of service for Dental Hygienist training is three years from completion of the course.*

5. *On successful completion of the course, ratings will be re-categorised as a Leading Dental Hygienist.*

6. ***RNFT.** Ratings under the age of 55 are to be in date RNFT or in possession of either a permanent medical exemption as issued by a Naval Service Medical Board of Survey (NSMBOS) or temporary exemption (as issued by the Commanding Officer) on advancement. Individuals are deemed to be in date RNFT if they have passed a RNFT in the preceding 12 months.*

8803. Dental Nurse Specialisation – Promotion Flowchart

New Entry: 17-37 years (see [Note 1](#))

DENTAL NURSE 2

Dental Nurse 1 – Advancement criteria

- a. Complete Phase I training at HMS RALEIGH. (2)
- b. Complete Phase II training. (2)
- c. Gain a Registerable Dental Nurse Qualification.
- d. Complete Level 2 First Aid Training.
- e. 12 months' seniority as Dental Nurse 2 (7)
- f. Provide documentary evidence of registration with the GDC.
- g. Recommended for advancement.
- h. In date Royal Naval Fitness Test (RNFT) or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy}'. (4)

Advanced to
DENTAL NURSE 1

Leading Dental Nurse – Pre-Selection Requirements

- a. Achieved minimum NAMET 5:0 or Level 1 Functional Skills (or equivalent) in English and Mathematics at Common Reporting Date (CRD) and recorded on JPA with the appropriate competence. To be educationally qualified for promotion (EFP) in accordance with [Para 9640](#) and the competence "Educational|RN/RM QELH/Cpl|Navy|" recorded on JPA .
- b. Minimum of 18 months' seniority as a DN1 12 months prior to Common Promotion Date (CPD) (Para 6703 b [sub para \(3\)](#)).
- c. Serving on FC/OE1 or EC/2OE that expires after the nominated (Para 6703 b [sub para \(7\)](#)).
- d. Recommended for promotion on Appraisal Report at CRD. (3)
- e. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy}'. (4)

Leading Dental Nurse – Pre-Promotion Requirements

- f. Leading Rates Leadership Course (LRLC) completed and recorded as JPA competency 'Miscellaneous|Leading Rates Leadership Course (RNLA 102)|Navy|'. (6)
- g. Passed Professional Qualifying Course (PQC) (Intermediate Course) for Leading Dental Nurse by nominated CPD+12 months; recorded as JPA competency 'Professional|Professional Qualifying Examination|Course for LDSA (ND42)|Navy|'.
- h. Provide documentary evidence of continuing registration with the GDC; recorded as 'Educational|General Dental Council – Registration Certificate|Joint|'.
- i. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy|'. (5)
- j. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).

Promoted to
LEADING DENTAL NURSE

Petty Officer Dental Nurse – Pre-Selection Requirements

- a. Minimum of 2 years' seniority as a Leading Dental Nurse 12 months prior to the CPD.
- b. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD.
- c. Recommended for promotion on Appraisal Report at CRD. (3)
- d. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy|'. (4)
- e. Achieved minimum Level 2 Functional Skills (or equivalent) in English and Mathematics and recorded on JPA with the appropriate competence. To be EFP in accordance with [Para 9640](#) and the competence "Educational|RN/RM QEPO/ Sgt|Navy|" recorded on JPA.

Petty Officer Dental Nurse – Pre-Promotion Requirements

- f. Passed PQC (Advanced Course) by nominated CPD+12 months; recorded as JPA competency 'Professional|Professional Qualifying Examination|Course for PODSA (ND32)|Navy|'. (6).
- g. Senior Rates Leadership Course (SRLC) completed and recorded as JPA competency 'Miscellaneous|Senior Rates Leadership Course (RNLA 103)|Navy|'. (6)
- h. Provide documentary evidence of continuing registration with the GDC; recorded as 'Educational|General Dental Council - Registration Certificate|Joint|'.
- i. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy|'. (5)
- j. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).

Promoted to
PETTY OFFICER DENTAL NURSE

Chief Petty Officer Dental Nurse - Pre-Selection Requirements

- a. Minimum of 3 years' seniority as a PO Dental Nurse 12 months prior to the CPD.
- b. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD.
- c. Senior Rates Leadership Course (SRLC) completed and recorded as JPA competency 'Miscellaneous|Senior Rates Leadership Course (RNLA 103)|Navy|'.
- d. Recommended for promotion on Appraisal Report at CRD.
- e. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy|'. (4)

Chief Petty Officer Dental Nurse – Pre-Promotion Requirements

- f. Provide documentary evidence of continuing registration with the GDC; recorded as JPA competency 'Educational|General Dental Council - Registration Certificate|Joint|'.
- g. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy'. (5)
- h. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).

Promoted to CHIEF PETTY OFFICER DENTAL NURSE
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Warrant Officer 1 Dental Nurse - Pre-Selection Requirements

- a. Minimum of 3 years' seniority as a CPO Dental Nurse 12 months prior to CPD.
- b. To be EFP in accordance with [Para 9642](#). Must have achieved minimum Level 2 Functional Skills (or equivalent) in English and Mathematics and the appropriate competence recorded on JPA.
- c. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD.
- d. Recommended for promotion on Appraisal Report at CRD.
- e. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy|'. (4)

Warrant Officer 1 Dental Nurse - Pre-Promotion Requirements

- f. Provide documentary evidence of continuing registration with the GDC; recorded as JPA competency 'Educational|General Dental Council - Registration Certificate|Joint|'.
- g. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy'. (5)
- h. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).
- i. Satisfy terms of Assignment Order issued by Promotion Authority.

Promoted to WARRANT OFFICER 1 DENTAL NURSE
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Notes:

1. *Minimum educational qualifications required are 2 GCSEs Grade C or above, or equivalent, to include English Language.*
2. *New entries undergo Phase I training at HMS RALEIGH followed by Phase II tri-Service training at the DMSTG, Aldershot. Ratings who enter with a Registerable Dental Nurse qualification and have maintained GDC Registration will complete a week long Transition to Military Practice course at Dental Training School, DMSTG, Aldershot.*
3. **Recommendation.** *Awarded 'Exceptional', 'High' or 'Yes' recommendation for 'Promotion - 1 Rank Up' on SJAR by final RO. Where an otherwise fully eligible candidate has received an SJAR assessment of 'Insufficient Knowledge' at last report, presentation before the next Board will be determined by the Promotion Section using the previous report recommendation.*

4. **RNFT (at CRD).** Ratings are to be in date RNFT or in possession of either a permanent medical exemption as issued by a Naval Service Medical Board of Survey (NSMBOS) or temporary exemption (as issued by the Commanding Officer) on the appropriate CRD. See [Para 6720](#).

5. **RNFT (at CPD).** Ratings are to be in date RNFT or in possession of either a permanent medical exemption as issued by a NSMBOS or temporary exemption (as issued by the Commanding Officer) on the appropriate CPD (or later) or on advancement. See [Para 6720](#).

6. **Failure to Complete Professional and/or Leadership Course.** Refer to [Para 6716](#)) for rules on the impact on a rating's promotion if he/she fails to complete PQC and/or LRLC/SRLC before CPD or within 12 months of CPD as a result of service reasons, non-service reasons (outwith control) or non-service reasons (within control).

7. *If a branch transfer, this is 12 months from the date of transfer to DN.*

8804. Working with Minors and Vulnerable Adults - Criminal Record Bureau Clearance

a. Dental duties at all rates may require interaction with minors or vulnerable adults on a one-to-one basis. It has therefore been ruled that all personnel wishing to join the Dental Branch must have a valid Criminal Record Bureau (CRB) Enhanced Disclosure certificate before they can be confirmed as a dental rating (see [Para 6050](#)). Commanding Officers are to ensure that applicants for transfer to a Dental specialisation are made fully aware of this requirement before approving the application.

b. Application for CRB clearance will be made by Navy Command/CNPer for all applicants who have been given manning clearance to transfer to a Dental specialisation.