

CHAPTER 87

MEDICAL BRANCH – MEDICAL ASSISTANT AND TECHNICIAN

POINT OF CONTACT - PART 8

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CHAPTER 87

MEDICAL BRANCH – MEDICAL ASSISTANT AND TECHNICIAN

8701. Medical Assistant Specialisation – Promotion Flowchart

Entry: 17-37 years (see [Note 1](#))

MEDICAL ASSISTANT 2

Medical Assistant 1 – Advancement Criteria

- a. Complete Phase I training (age 17 years 2 months minimum).
- b. Passed Phase II Theory training (age 17 years 6 months minimum). (4)
- c. Commence Phase II Practical training. (4)
- d. Complete MA On-Job Task Book (65%). (5)
- e. Passed Professional Qualifying Examination (PQE) for Medical Assistant. (5)
- f. Complete Diploma in Healthcare Support.
- g. Recommended for advancement.
- h. In date for Royal Naval Fitness Test (RNFT) or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|'. (15)
- i. Achieved Initial OPS.
- j. At least 6 months since last career check (if any) on advancement.

Advanced to  
MEDICAL ASSISTANT 1

Leading Medical Assistant – Pre-Selection Requirements

- a. Complete three months' Phase II Consolidation period. (4)
- b. Complete Phase II Practical Consolidation Task Book. The completed Task Book is to be retained by the MA in the Personal Development Record together with the DMSTG On-Job Training Task Book. (4)
- c. Achieved minimum NAMET 5:5 or Level 1 Functional Skills (or equivalent) in English and Mathematics at Common Reporting Date (CRD) and recorded on JPA with the appropriate competence. To be educationally qualified for promotion (EFP) in accordance with [Para 9640](#) and the competence "Educational|RN/RM QELH/Cpl|Navy|" recorded on JPA.
- d. Minimum of 18 months' seniority as a MA1 12 months prior to Common Promotion Date (CPD) (Para 6703 b [sub para \(3\)](#)).
- e. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD (Para 6703 b [sub para \(7\)](#)).
- f. Recommended for promotion on Appraisal Report at CRD. (13)
- g. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy|'. (14)
- h. Achieved Rolling OPS at CRD and recorded as JPA competency 'CMS|Annual OPS Check AB1|Navy|'. (17)

### Leading Medical Assistant – Pre-Promotion Requirements

- i. Passed Professional Qualifying Course (PQC), Examination (PQE) and First Aid Instructors Course (FAIC) for Leading Medical Assistant and completed Advanced Casualty Care Module. (7) (16)
- j. Leading Rates Leadership Course (LRLC) completed and recorded as JPA competency 'Miscellaneous|Leading Rates Leadership Course (RNLA 102)|Navy|'. (16)
- k. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy|'. (15)
- l. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).

Promoted to  
**LEADING MEDICAL ASSISTANT**

### Petty Officer Medical Assistant – Pre-Selection Requirements

- a. Minimum of 2 years' seniority as a LMA 12 months prior to the CPD.
- b. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD.
- c. Recommended for promotion on Appraisal Report at CRD. (13)
- d. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy|'. (14)
- e. Achieved Rolling OPS at CRD and recorded as JPA competency 'CMS|Annual OPS Check LH|Navy|'. (17)
- f. Achieved minimum Level 2 Functional Skills (or equivalent) in English and Mathematics at CRD and recorded on JPA with the appropriate competence. To be EFP in accordance with [Para 9640](#) and the competence "Educational|RN/RM QEPO/Sgt|Navy|" recorded on JPA.

### Petty Officer Medical Assistant – Pre-Promotion Requirements

- g. Passed PQC Examination for Medical Branch Senior Rating. (8) (16)
- h. Senior Rates Leadership Course (SRLC) completed and recorded as JPA competency 'Miscellaneous|Senior Rates Leadership Course (RNLA 103)|Navy|'. (16)
- i. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy|'. (15)
- j. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).

Promoted to  
**PETTY OFFICER MEDICAL ASSISTANT**

### Chief Petty Officer Medical Assistant – Pre-Selection Requirements

- a. Minimum of 3 years' seniority as a POMA 12 months prior to the CPD.
- b. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD.
- c. Senior Rates Leadership Course (SRLC) completed and recorded as JPA competency 'Miscellaneous|Senior Rates Leadership Course (RNLA 103)|Navy|'. (13)
- d. Recommended for promotion on Appraisal Report at CRD. (13)
- e. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy|'. (14)

### Chief Petty Officer Medical Assistant – Pre-Promotion Requirements

- f. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy|'. (15)
- g. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).

Promoted to <b>CHIEF PETTY OFFICER MEDICAL ASSISTANT</b>
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### Warrant Officer 1 Medical Assistant – Pre-Selection Requirements

- a. Minimum of 3 years' seniority as a CPOMA 12 months prior to the CPD.
- b. To be EFP in accordance with [Para 9642](#). Must have achieved minimum Level 2 Functional Skills (or equivalent) in English and Mathematics and the appropriate competence recorded on JPA.
- c. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD.
- d. Recommended for promotion on Appraisal Report at CRD. ([Note 13](#))
- e. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy|'. ([Note 14](#))

### Warrant Officer 1 – Pre-Promotion Requirements

- f. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy|'. ([Note 15](#))
- g. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).
- h. Satisfy terms of Assignment Order issued by Promotion Authority.

Promoted to <b>WARRANT OFFICER 1 MEDICAL ASSISTANT</b>
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#### Notes:

1. **Entry:**
  - a. **Educational Standard.** Minimum RT Score of 70.
  - b. **Age of Entry.** 17-37 years.
2. **Rate on Entry.** Medical Assistant (MA) 2.
3. **Phase I training.**
4. **Phase II Theory Training (MA2):**
  - a. **Course.** 20 weeks at Defence Medical Services Training Group (DMSTG), Aldershot.
  - b. **Examination.** Written and practical examinations on completion of each module. Practical First Aid assessment at week eight. A minimum of 65% in each subject is required for a PASS, except for First Aid which requires a minimum of 70%.

c. **Failures:**

(1) Ratings who fail to achieve a pass at the first attempt, may be permitted to resit one subject only, be backclassified for a period not exceeding six months or referred for disposal at the discretion of the Commanding Officer DMSTG in liaison with FOST.

(2) Ratings who are considered unsuitable for further training as MAs should be considered for branch transfer or Discharge SHORE in accordance with [Chapter 54](#).

d. **MASM.** A separate training pathway exists for Medical Assistant (Submarines) – see [Note 9](#).

5. **Phase II Practical Training (MA2):**

a. On successful completion of Phase II theory training, ratings will commence 19 weeks' Phase II Practical Training, including two academic blocks of four and two weeks respectively to be held at DMSTG (note: ratings must be 17½ before they can undertake practical ward placements in hospital).

b. **Professional Qualifying Examination (PQE).** All examinations will take place in DMSTG as follows:

(1) **Criterion Tests:** Anatomy and Physiology, Clinical, Medical Administration, Pharmacy, CBRNDC and MOFA papers in Blocks 1 and 2.

(2) A Pass mark of 65% is required at each examination.

c. **Task Book.** As part of the final assessment, 65% of the tasks in the Task Book will need to be completed.

d. **Failures.** Ratings who fail this part of their training at any stage will be assessed by Commanding Officer DMSTG and his Senior Naval Officer to determine whether a further period of training should be undertaken or whether the rating should be offered branch/specialisation transfer or Discharge SHORE.

6. **Phase II Consolidation Period:**

a. On successful completion of Phase II theory and practical training, ratings will be rated MA1 and assigned to either a Ship or Establishment Sick Quarters for three months Phase II Consolidation Period. Phase II consolidation is constructed in a modular format with MAs completing defined periods within a number of clinical and administrative areas. The duration and content of each of these modules has been programmed to place emphasis on areas where newly qualified MAs require the greatest support. The full Phase II consolidation programme may be found within the Medical Assistant Phase II Consolidation Task Book, which is issued at DMSTG on completion of Phase II theory/practical training. The programme in brief is as follows:

(1) Induction – 2 days.

(2) Treatment Room – 3 weeks.

- (3) *Medical Administration (MHS/Release/Hospital Assignments/ P7R/PHCIS/ DIMCP) – 3 weeks.*
- (4) *Dispensary/Storekeeping – 2 weeks.*
- (5) *Physiotherapy (if available – Treatment Room if not) – 1 week.*
- (6) *Shadow Medical Officer (attend all consultations and medicals) – 1 week.*
- (7) *Small Department acquaint, i.e. Occupational Health/MBOS etc, as required/available – 1 week.*

*b. At the end of Phase II consolidation training, ratings are to have completed all aspects of their Phase II Consolidation Task Book. The Task Book is to be retained within the Ratings Personal Development Record.*

**7. Professional Qualifying Examinations for Leading Medical Assistant (LMA)**

*a. PQEs. These are taken following a PQC held in DMSTG. By passing the PQE, Medical Assistants will be professionally qualified for LMA. The general rules for examinations at [Para 6911](#) will apply. Failures are to be dealt with under [Para 6912](#).*

**b. Details of PQC and Examination:**

- (1) *Candidates for the course will be nominated by the Navy Command/ Commodore Naval Personnel (CNPers)/RCMNAHP from those ratings who are selected for promotion at the annual Promotion Board.*
- (2) *The PQC and examination will be held at DMSTG four times per year and the dates of the course will be published annually by DIN. The course will be of four weeks duration, which will include a one week Advanced Casualty Care Module. The examination will consist of:*
  - (a) *Practical Advanced Emergency Care and Assessments.*
  - (b) *Written papers on Advanced Emergency Care, Pharmacy and Service Administration. The examinations and assessments will be set and marked by the DMSTG Examination Centre. The basic date of passing will be the date of completing the examination. The pass mark is 60% in all papers.*
- (3) *Failure in examination - ratings that fail the examination are to be dealt with in accordance with [Para 6912](#).*

**8. Professional Qualifying Examinations for Petty Officer Medical Assistant (POMA):**

*a. A PQE is taken following a PQC held in DMSTG. By passing the PQE, LMAs will be professionally qualified for POMA. The general rules for examinations, given in [Para 6911](#), will apply to these examinations. Failures are to be dealt with under [Para 6912](#).*

b. *Details of PQC and Examination:*

(1) *Candidates for the course will be nominated and assigned by RCMNAHP from those selected at an annual Promotion Board.*

(2) *The PQC and Examination will be held at DMSTG and the dates of the course will be published annually by DIN. The course will be of three weeks' duration.*

(3) *The final examination will consist of practical assessment and a written paper covering professional and naval general knowledge, Pharmacy, Service Administration and First Aid. The examination will be set and marked by the DMSTG examination centre. The basic date of passing will be the date of the examination. Candidates are required to pass the practical assessment and obtain 70% to qualify.*

(4) *Ratings who fail the examination are to be dealt with in accordance with [Para 6912](#).*

9. **Medical Assistant (Submarines) (MASM):**

a. **Advancement to Acting LMA on Completion of MASM1 Training.** *Those selected to be MASMs, either by direct entry or transfer from within the MA branch, will be advanced to ALMA on completion of the MASM1 training phase (i.e. MA, MASM1, SMQ and completion of Task Book) assuming completion of all service requirements for advancement. This training, and subsequent advancement, will attract a standard return of service (ROS) in the submarine programme of three years from the date of advancement. Completion of the MASM1 Task Book is to be achieved within six months of the first sea-going assignment (Medical Branch Manager will review cases of ratings who fail to complete the Task Book within the designated period; administrative action considered may include reversion). Formalising completion of the MASM1 Task Book ensures that prerequisite knowledge and experience is achieved within a reasonable timeframe in support of operational effectiveness. This training, and subsequent advancement, will attract a standard ROS in the submarine programme of three years from the date of advancement. The effective date of advancement will be the qualification date as a MASM1. Confirmation as a LMA will occur on successful completion of the LRLC and PQC and Examination for Leading Medical Assistant, with completion of the Advanced Casualty Care Module. These requirements should be satisfied within 12 months of advancement to ALMA. The Medical Branch Manager will review the cases of ratings who fail to complete the necessary training or meet the required standards within the designated period; administrative action considered may include reversion*

*b. **Advancement to Acting POMA on Completion of MASM2 Training.** Only substantive LMAs will be eligible for progression to MASM2. A formal recommendation from a sea-going assignment is required prior to selection and progression to MASM2 training. This should take the form of an appraisal report and should be submitted via HMS SULTAN NDINM1; this will be used to assess the competency and efficiency of the rating at MASM1 prior to progression to MASM2. On completion of the MASM2 course, all ratings will be advanced to APOMA ensuring that their subsequent sea assignment as a MASM2 will be as a POMA, assuming completion of all service requirements for advancement. This training and subsequent advancement will attract a further ROS in the submarine programme of three years from the date of advancement. The effective date of advancement will be the completion date of the MASM2 course. Confirmation as a POMA will be subject to successful completion of the SRLC and PQC/Examination for Medical Branch Senior Rating within 12 months of the award of the acting higher rate. The Medical Branch Manager will review the cases of ratings who fail to complete the necessary training or meet the required standards within the designated period; administrative action considered may include reversion.*

**10. Medical Assistant (Operating Department Practitioner) (ODP):**

*a. Promotion for MA (ODP) will follow the Promotion Flowchart described in [Para 8701](#).*

*b. A three year ROS as a registered practising ODP is required on completion of professional training.*

*c. All MA (ODP) are to maintain their registration at all times even when assigned out of the Operating Department in accordance with Health and Care Professions Council (HCPC).*

**11. Medical Assistant (Pharmacy Dispenser) (PD):**

*a. Promotion for MA(PD) will follow the Promotional Flowchart described in [Para 8701](#).*

*b. A three year ROS is required on completion of the NVQ Level 3 course.*

*c. MA(PD)s of all rates must maintain registration with the General Pharmaceutical Council.*

**12. Royal Marine Medical Assistant (RMMA):**

*a. Promotion for RMMA will follow the Promotional Flowchart described in [Para 8701](#); with the exception that the requirement to be in date RNFT should be replaced by being in date for BFT (Battle Fitness Test) and completion of JCC/SCC is required in lieu of LRLC/SRLC. Additionally, promotion from OR7 (CSgt) RMMA to OR9 (WO1) will be in accordance with RM Aircrew procedures i.e. on selection to WO1 the individual must attend Advanced Command Course (WO2 course) and WO1 course.*

*b. RMs transferring SQ to RMMA will retain their RM seniority date on qualifying as an MA but must achieve a minimum of 18 months' seniority as a MA1, 12 months prior to CPD as a Pre-Selection requirement for LMA.*



13. **Recommendation.** Awarded 'Exceptional', 'High' or 'Yes' recommendation for 'Promotion - 1 Rank Up' on SJAR by final RO. Where an otherwise fully eligible candidate has received an SJAR assessment of 'Insufficient Knowledge' at last report, presentation before the next Board will be determined by the Promotion Section using the previous report recommendation.

14. **RNFT (at CRD).** Ratings are to be in date RNFT or in possession of either a permanent medical exemption as issued by a Naval Service Medical Board of Survey (NSMBOS) or temporary exemption (as issued by the Commanding Officer) on the appropriate CRD. See [Para 6720](#). See Note 12 [sub para a](#) for RMMA.

15. **RNFT (at CPD).** Ratings are to be in date RNFT or in possession of either a permanent medical exemption as issued by a NSMBOS or temporary exemption (as issued by the Commanding Officer) on the appropriate CPD (or later) or on advancement. See Note 12 [sub para a](#) for RMMA.

16. **Failure to complete Professional and/or Leadership Course.** Refer to [Para 6716](#) for rules on the impact on a rating's promotion if he/she fails to complete PQC and/or LRLC/SRLC before CPD or within 12 months of CPD as a result of service reasons, non-service reasons (outwith control) or non-service reasons (within control). See [Para 6720](#).

17. **Rolling OPS.**

a. It is recognised that occasionally there may be factors beyond the control of the individual, such as prolonged Op tour, Maternity Leave, etc, which preclude them from completing the OPS check in which case an extension to the period in which to satisfy the check, or in exceptional circumstances a full waiver, may be requested. Applications for extensions or waivers will be dealt with on a case by case basis and should be made in writing by the individual's Divisional Officer or Divisional Senior Rate to the Head of Training Division, INM Alverstoke, FAO Warrant Officer (Training) (WO(T)).

b. An extension or Waiver Certificate may only be issued by WO(T) who will also record the fact on JPA. WO(T) will maintain a database of all waivers and extensions which will be forwarded to the Promotions Office before each board. **Individuals can still be presented at Promotion Boards, but the waiver needs to be current and mention made of it in the appraisal report in the performance section.** The Medical Branch Manager SO1 will be the final authority for any issues regarding eligibility for promotion.

c. Failure to achieve the Rolling OPS Check within a 12 month period will be treated as a serious matter. Should a **unit** be unable to complete, then HTD INM should be engaged for advice at the earliest opportunity. Should an **individual** consistently fail to meet the required standards of knowledge and skill throughout the year then the Divisional system should be employed appropriately and consideration should be given to warning the rating for Discharge SHORE (Professional Inadequacy).

**BR 3  
PART 8**

**8702. Medical Technician Specialisation (Entry as Probationary Medical Technician) – Promotion Flowchart**

Entry: 17½ - 37 years (see [Note 1](#))

**PROBATIONARY MEDICAL TECHNICIAN**

- a. Enters HMS RALEIGH (Phase I training)
- b. Complete specialist professional course. (2)
- c. Graduate on completion of specialist professional course.

**MEDICAL TECHNICIAN**

**Leading Medical Technician – Advancement Criteria**

- a. Seniority as Medical Technician to be date of completing specialist professional training.
- b. Obtained recognition by appropriate civilian professional body.
- c. Provide Commanding Officer with documentary evidence of relevant registration with civilian professional body.
- d. Recommended for advancement.
- e. In date Royal Naval Fitness Test (RNFT) or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|. (4)
- f. At least 6 months since last career check (if any) on advancement.
- g. Successfully complete a Level 2 First Aid course.

Advanced to  
**ACTING LEADING MEDICAL TECHNICIAN**

- a. Leading Rates Leadership Course (LRLC) completed and recorded as JPA competency 'Miscellaneous|Leading Rates Leadership Course (RNLA 102)|Navy|'.
- b. In date RNFT or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|. (4)
- c. At least 6 months since last career check (if any) on advancement.

Advanced to  
**LEADING MEDICAL TECHNICIAN**

**Petty Officer Medical Technician – Advancement Criteria**

- a. Two years' service as a Leading MT.
- b. Provide Commanding Officer with documentary evidence of relevant registration with civilian professional body.
- c. Recommended for advancement.
- d. In date RNFT or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|. (4)
- e. At least 6 months since career check (if any) on advancement.

Advanced to  
**PETTY OFFICER MEDICAL TECHNICIAN**

### Chief Petty Officer Medical Technician – Advancement Criteria

- a. Two years' service as a POMT.
- b. Senior Rates Leadership Course (SRLC) completed and recorded as JPA competency 'Miscellaneous|Senior Rates Leadership Course (RNLA 103)|Navy|'.
- c. Recommended for advancement. ([Para 6901](#))
- d. Provide Commanding Officer with documentary evidence of relevant registration with civilian professional body.
- e. In date RNFT or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|'. (4)
- f. At least 6 months since career check (if any) on advancement.

Advanced to  
**CHIEF PETTY OFFICER MEDICAL TECHNICIAN**

### Warrant Officer 2 Medical Technician – Pre-Selection Requirements

- a. Minimum of 3 years' seniority as a CPOMT 12 months prior to the Common Promotion Date (CPD) ([Para 6703 b sub para \(3\)](#)).
- b. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD. ([Para 6703 b sub para \(7\)](#))
- c. To be educationally qualified for promotion (EFP) in accordance with [Para 9642](#). Must have achieved minimum Level 2 Functional Skills (or equivalent) in English and Mathematics and the appropriate competence recorded on JPA.
- d. Recommended for promotion on Appraisal Report at Common Reporting Date (CRD).
- e. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy|'. (3)

### Warrant Officer 2 Medical Technician – Pre-Promotion Requirements

- f. Provide Commanding Officer with documentary evidence of relevant registration with civilian professional body.
- g. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy|'. (4)
- h. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).

Promoted to  
**WARRANT OFFICER 2 MEDICAL TECHNICIAN**

### Warrant Officer 1 Medical Technician – Pre-Selection Requirements

- a. Minimum of 3 years' seniority as a WO2MT 12 months prior to the CPD.
- b. To be EFP in accordance with [Para 9642](#). Must have achieved minimum Level 2 Functional Skills (or equivalent) in English and Mathematics and the appropriate competence recorded on JPA.
- c. Serving on FC/OE1 or EC/2OE that expires after the nominated CPD.
- d. Recommended for promotion on Appraisal Report at CRD.
- e. In date RNFT or waiver obtained at CRD; recorded as JPA competency 'CMS|Fitness Test|Navy|'. (3)

**Warrant Officer 1 Medical Technician – Pre-Promotion Requirements**

- f. Provide Commanding Officer with documentary evidence of relevant registration with civilian professional body.
- g. In date RNFT or waiver obtained at nominated CPD (or when eligible for promotion (if later)); recorded as JPA competency 'CMS|Fitness Test|Navy|'. (4)
- h. At least 6 months since last career check (if any) on nominated CPD or date due promotion (if later).

Promoted to <b>WARRANT OFFICER 1 MEDICAL TECHNICIAN</b>
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**Notes:**

- 1. *Candidates must fulfil the following conditions to become eligible for entry:*
  - a. Be between 17½ and 37 years of age.
  - b. *Meet the Minimum Educational Requirements. These are subject to change and definitive advice should be sought from the Medical Branch Manager.*
  - c. *Meet the specific requirements of the relevant academic establishment.*
  - d. *Pass an Interview Board.*

*Candidates accepted for entry will join as Probationary Medical Technicians.*

2. **Training.** *All entrants will undergo eight weeks Phase I Training at HMS RALEIGH, on successful completion of which candidates will commence a professional course of Medical Technician training in the specialisation for which he/she has been selected. Candidates who fail the specialist professional course will be offered branch transfer, if possible and recommended, or discharged SHORE.*

3. **RNFT (at CRD).** *Ratings are to be in date RNFT or in possession of either a permanent medical exemption as issued by a Naval Service Medical Board of Survey (NSMBOS) or temporary exemption (as issued by the Commanding Officer) on the appropriate CRD. See [Para 6720](#).*

4. **RNFT (at CPD).** *Ratings are to be in date RNFT or in possession of either a permanent medical exemption as issued by a NSMBOS or temporary exemption (as issued by the Commanding Officer) on the appropriate CPD (or later) or on advancement. See [Para 6720](#).*

**8703. Medical Technician Specialisation (Direct Entry) – Promotion Flowchart**

- a. Entry upper age limit - 37 years of age.
- b. Provide documentary proof of passing the appropriate civilian professional examination.
- c. Provide Commanding Officer with documentary evidence of continuing registration with the relevant civilian professional body.
- d. Pass Interview Board.
- e. Entered at HMS RALEIGH for Phase I training.

**MEDICAL TECHNICIAN**

**Leading Medical Technician – Advancement Criteria**

- a. Complete Phase I Training at HMS RALEIGH.
- b. Seniority as Acting Leading Medical Technician to be the date of completing Phase I Training.
- c. Recommended for advancement.
- d. Provide Commanding Officer with documentary evidence of continuing registration with the relevant civilian professional body.
- e. In date Royal Naval Fitness Test (RNFT) or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|'.
- f. Successfully complete a Level 2 First Aid course.
- g. At least 6 months since career check (if any) on advancement.

Advanced to  
**ACTING LEADING MEDICAL TECHNICIAN**

- a. Leading Rates Leadership Course (LRLC) completed and recorded as JPA competency 'Miscellaneous|Leading Rates Leadership Course (RNLA 102)|Navy|'.
- b. In date RNFT or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|'.
- c. At least 6 months since career check (if any) on advancement.

Advanced to  
**LEADING MEDICAL TECHNICIAN**

[Then as per [Para 8702](#)]

**8704. Medical Technician Specialisation (Sideways Entry) – Promotion Flowchart**

**Entry - Below Leading Hand**

- a. Educationally qualified as required for specialist training.
- b. Interview Board.
- c. Comply with current ROS requirement and other criteria (see [Note 1](#))

**MEDICAL TECHNICIAN CANDIDATE**

- a. Successfully complete specialist professional training. (2)
- b. Obtain recognition by appropriate civilian professional body.
- c. Provide Commanding Officer with documentary evidence of registration with the relevant civilian professional body. (4)
- d. Recommended for advancement.
- e. In date Royal Naval Fitness Test (RNFT) or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|' (5)
- f. At least 6 months since career check (if any) on advancement.

Advanced to  
**ACTING LEADING MEDICAL TECHNICIAN**

- a. Leading Rates Leadership Course (LRLC) completed and recorded as JPA competency 'Miscellaneous|Leading Rates Leadership Course (RNLA 102)|Navy|'.
- b. In date RNFT or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|. (5)
- c. At least 6 months since career check (if any) on advancement.

Advanced to  
**LEADING MEDICAL TECHNICIAN**

[Then as per [Para 8702](#)]

**Entry - Leading Hand level**

- a. Educationally qualified as required for specialist training.
- b. Interview Board.
- c. Comply with current ROS requirement and other criteria. (1)

**MEDICAL TECHNICIAN CANDIDATE**

- a. Successfully complete specialist professional training. (2)
- b. Obtain recognition by appropriate civilian professional body.
- c. Provide Commanding Officer with documentary evidence of registration with the relevant civilian professional body. (4)
- d. In date RNFT or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|. (5)
- e. At least 6 months since career check (if any) on advancement.

Advanced to  
**LEADING MEDICAL TECHNICIAN**

[Then as per [Para 8702](#)]

**Entry - Petty Officer level**

- a. Educationally qualified as required for specialist training.
- b. Interview Board.
- c. Comply with current ROS requirement and other criteria. (1)

**MEDICAL TECHNICIAN CANDIDATE**

- a. Successfully complete specialist professional training. (2)
- b. Obtain recognition by appropriate civilian professional body.
- c. Provide documentary evidence of registration with a civilian professional body. (4)
- d. In date RNFT or waiver obtained on advancement; recorded under JPA competency 'CMS|Fitness Test|Navy|. (5)
- e. At least 6 months since career check (if any) on advancement.

Advanced to  
**PETTY OFFICER MEDICAL TECHNICIAN**

[Then as at [Para 8702](#)]

**Notes:**

1. **Internal recruitment of Medical Technicians:**

a. *RN and QARNNS ratings may apply when volunteers are called for by the Medical Branch Manager to be considered for any one of the following Medical Technician courses:*

- (1) *Medical Technician (Radiographer).*
- (2) *Medical Technician (Biomedical Scientist).*

b. *Applications for manning clearance should be made by signal to the Navy Command HQ (first line of text - for NAVY PERS PPLAN SWPR WO1) in accordance with current regulations. Manning clearance, if approved, will be valid for two years. If manning clearance is approved, applications and a copy of the manning clearance letter are to be forwarded to the Institute of Naval Medicine (for attention of HTD) together with full Service Documents and documentary evidence of academic attainments held by the applicant. Inter-Service transfers, however, are to be processed through CNR and applicant's units are advised to make preliminary enquiries of CNR regarding the possibility of release from the parent Service before applications are forwarded.*

c. *Applicants will be notified by INM whether they are eligible to appear before a Selection Board. If ineligible, they will be made aware of any further educational qualifications required. In addition, they will be advised whether vacancies exist in their preferred specialisation and, if not, whether vacancies exist in any of the other specialisations. It should be noted that vacancies are very limited and vary according to need. In addition, the entry standards are high and competition intense so applicants should be prepared to reconsider their initial preference.*

d. *Applicants will be eligible to appear before a Selection Board provided they fulfil the following conditions:*

- (1) *Be in possession of the necessary academic requirements.*
- (2) *Be recommended.*

e. *INM, in consultation with the Branch Manager, will convene Selection Boards as necessary and will inform Commanding Officers, copy to CNPers and CNR if appropriate.*

f. *Subject to confirmation of availability by CNPers (CNR for inter-Service transfers), selected candidates will be assigned to Joint Medical Command (JMC) for training. The rate in which inter-Service personnel transfer will be confirmed by CNR.*

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PART 8**

*g. All candidates must comply with the current ROS regulations and sign a Notice of Waiver of Right of Discharge in Consideration of Course of Training (Form S2658) in accordance with [Para 5308](#).*

*h. Transferees who are not Medical Branch ratings will be required to complete a Level 2 First Aid Course before being transferred to the Medical Technician structure.*

**2. Examinations:**

*a. All students will be required to pass all examinations, including final examinations, and continuous assessments to complete professional training.*

*b. Ratings who do not maintain the highest level of conduct or academic, professional and disciplinary standards whilst on course, may be removed from training and returned to their original specialisation or Service.*

*c. Ratings who fail the specialist professional course will be returned to their original branch/specialisation or Service in accordance with [Para 6920](#).*

*d. Ratings who qualify will be advanced as shown in the flow diagrams.*

**3. Advancement of Students During Training.** *Individuals will not be eligible for selection for promotion in their source specialisation whilst on course.*

**4. Transfer to Medical Technician:**

*a. Ratings will be transferred to the Medical Technician structure when they have successfully completed specialist professional training.*

*b. The effective date of transfer will be the date of completion of specialist training.*

*c. Transfer will be to the rates shown below*

<i>Present Rate</i>	<i>Transfer to</i>
<i>Able Rate</i>	<i>Acting Leading Medical Technician</i>
<i>Leading Hand</i>	<i>Leading Medical Technician (See <a href="#">Para 6909</a> re LRLC)</i>
<i>Petty Officer</i>	<i>Petty Officer Medical Technician</i>

**5. RNFT.** *Ratings are to be in date RNFT or in possession of either a permanent medical exemption as issued by a Naval Service Medical Board of Survey (NSMBOS) or temporary exemption (as issued by the Commanding Officer) on advancement. See [Para 6720](#).*