



Headquarters Army Training Centre

Alexander Barracks, Pirbright,
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MESSAGE FROM THE COMMANDING OFFICER ARMY TRAINING CENTRE

Lieutenant Colonel DJ DENNING Rifles

Congratulations on completing Trained Soldier Course (Alpha) (TSC(A) and being selected for a place at the Army Training Centre, Pirbright to conduct your TSC(B) training. **You are to report to ATC between 1700 hrs and 2200 hrs on the Friday before the course commences.** This is in order to afford you the opportunity to settle in and make any final preparations prior to the course commencing, this arrival time also allows you to have sufficient rest before the first lesson which starts 0700hrs on the Saturday. This letter will give you an overview of what you can expect so that you may be prepared for your training at Pirbright.

The ATC is based in the south east of England near Woking and is supported by varied training areas, modern ranges and excellent facilities. The ATC is a Regular Army Phase 1 (Soldiers) Training Centre containing 2 Regular Army Training Regiments. If you arrive by train at Brookwood Railway Station you will be required to use a taxi to Alexander Barracks at an approximate cost of £5.00; this is able to be refunded via JPA. Taxi companies are as follows:

- Alpha Cabs 01483 47 6655.
- Dave's Cabs 07940 129 011.

If you are arriving by air, then a request can be submitted for both CEFO (webbing) and CEMO (Bergan) to be issued at ATC; this will reduce the cost of any excess baggage. Once agreement is met you should bring all other equipment less CEFO and CEMO. Your unit can add this request when forwarding your documentation to the TA Clerk.

Should you have any queries or difficulties then please do not hesitate to contact the TA Clerk, in the first instance, or the CSM. The POC contact numbers are as follows:

- Trg WO - 01483 79 8412
- Reserves Clerk - 01483 79 8334
- Reserves Clerk Fax - 01483 79 8310
- Guardroom - 01483 79 8404 – Manned 24hrs.

Whilst you are training at ATC you are encouraged to stay in contact with family and friends whilst not in training or on exercise. You may also receive mail; the postal address to be utilized is as follows:

Regimental Number.....Rank.....Name.....
Course Number.....
HQ Regt
Army Training Centre
Alexander Barracks
Pirbright
WOKING
Surrey GU24 0QQ

A comprehensive list of clothing and equipment that you must bring is enclosed. All of the items listed are required during your training and you must bring these with you. You are also required to bring with you certain documents including your fully completed and signed Recruit Report Book

and Recruit Passport. These documents are also listed at the enclosure. Failure to bring these with you may result in a delay to your training or you being returned to your unit (RTU).

On Arrival at Pirbright you will meet your instructional staff who are responsible for leading you through TSC(B) which follows the 2-week residential element of Common Military Syllabus (Territorial Army) 2009 (CMS(TA)09). The 2 week course can be viewed on line at http://cui1-uk.diif.r.mil.uk/r/563/HQWIP/DLV/04_02%20Training1/Forms/AllItems.aspx. All instructional staff have been specially selected from Regular Army Training Teams. You will be assigned to a section of up to 12 other Recruits with a Section Commander instructor – your team leader and mentor for the duration of your time at the centre.

The first day includes sorting out your documentation and completing your entrance tests. You will undertake a Weapon Handling Test (WHT) which you must pass so that you can progress onto the live firing phase. If you are unable to complete the WHT to the required standard, you will be RTU. Your fitness will be assessed, this assessment¹ includes a 4 mile loaded march in 60 minutes This enables us to establish your level of fitness when you commence training, and then monitor your progress throughout the course.

The course is challenging and demanding and includes a range of military subjects, some of which may be new to you, two exercises and a series of assessments, all designed to enable you to progress and take your place in what is widely regarded as the best Army in the World.

Your course will culminate at the end of Week 2 with your Pass Out Parade. This is a prestigious event which enables your family, friends and unit representatives to share in your right of passage as a trained soldier. The parade is scheduled to take place on the final Friday. You may invite a maximum of 4 guests who will be entitled to a free lunch; any extra guests are welcome, however, will be charged £3.50 each if they wish to eat lunch. You will be required to submit details of your guests to your Training Team once at ATC. It is recommended that you invite guests prior to commencing training and advise them that they should aim to arrive for the Parade between 1030-1130hrs; departure is scheduled for approximately 1630hrs.

To conclude, your instructors are of the highest calibre and have been selected and trained for this appointment; their primary role is to lead you through the course and assist you in passing all aspects of the training. The philosophy enthused at ATC is very much along the lines of “Train In” not “Select Out” as part of the “One Army Concept”. I should stress that you must be prepared to work hard and that you will not be tested on anything that you have not been taught. If you approach the Course in a positive manner I am sure that you will enjoy your time with us at ATC. Lastly I wish you all the very best in this significant stage of your training.

DJ DENNING
Lieutenant Colonel
Commanding Officer ATC

Enclosure:

Clothing and Equipment List

¹ Endurance Assessment and RMTs (Formative). 4 miles in boots, with weapon, carrying helmet and Assault order (15 or 20 kgs CEG dependant), 15 min miles. Followed by RMT iaw relevant CEG.

CLOTHING AND EQUIPMENT LIST

CLOTHING (ALL ITEMS SHOULD BE NAMED)	QTY	WASHING AND SHAVING KIT	QTY
Bag Kit universal/Lge civilian bag	1	Towel hand green	2
Belt Working Plastic/webbed	1	Razor(not disposable)	1
Boots Combat	2 pr	Spare Blades/Razors	3
Regt Head-dress	1	Soap/Shower gel	2
Bonnet (as appropriate for Scottish Div)	1	Toothbrush	1
Drawers Cold Weather OD	2 pr	Toothpaste	1 tube
Gloves Mil Issued	1 pr	Shampoo	1
Headover	1	Shaving stick/brush/foam/gel	1
Insoles	2 pr	Sanitary items (females)	*
Field Shirt Norwegian	1		
Liner Jacket Cold Weather/Mil Fleece	1	MISC ITEMS	
Jacket Lw .	2	T Shirt Dark Green / Brown	3
Issued Smock Combat	2	Bin Liners (Heavy duty)	3
Smock Waterproof	1	Boot Cleaning Kit	1 set
Socks Combat OD	3 min	Washing Powder/liquid	1 box
Trousers Combat	2 pr	Foot Powder	1 tin
Trousers Waterproof	1 pr	Spare Laces	2 prs
Vest Cold Weather	2	Needle and Thread (housewife)	1
Vest O/D Green, T-Shirt	1	Notebook and Pencil	2
RCK & Rifle sling (issued by your Unit)	1	Torch	1
		Batteries	2
		Penknife (Blade under 3")	1
WEBBING (ALL EQPT NEEDS TO BE WATERPROOFED)			
Full CEMO	1	Coat Hangers	5
Water Bottle and Mug (CBRN Lid)	1	Civilian clothes for travel	*
Mess Tins	1 set	Plastic Bags large (Clear)	2
KFS	1 set	Padlocks	6
Bungees (Green)	4	Kirby Grips (females)	*
Poncho (Shelter)	1	Flip Flops (for showering)	1 pr
General Service Respirator (GSR) c/w canister and haversack	1		
CBRN Suit complete		DOCUMENTATION	
DKP 1 and 2	1		
Spare Canister	1	Course Attendance and Fitness Confirmation Certificate (if not already sent)	1
Helmet Mk 5 or Mk 6 and Cover	1	MOD Form 90 –ID Card	1
Small Wash/Shave kit (For In the Field)	1	Passport Photos	2
		TSC(A) Soldier under Training Report Book (if not already sent).	1
Ear Defenders	1 pr	TSC(A) Soldier under Training Passport	1
Sleeping Mat (Not cut down)	1		
Sleeping System complete (sleeping bag & Bivi bag)	1		
PT KIT			
Shorts PT	1 pr	Issue Trainers (Running)	1 pr
Sports Socks	2 pr	Sports Bra (females)	*
Tracksuit (dark, no large logos)	1		

- As seen fit.
- All Students are to arrive with a haircut that will last for 2 weeks