

ROYAL NAVY

- Screen prints of the electronic application form which includes integral guidance
- RN Attestation Form S3049 which includes notes on completion



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Registration Page (main)



CAREERS

INTERESTED IN JOINING THE NAVAL SERVICE?

Register your details below to begin your application. We will then send you an email containing a password which you can use to logon to the Application Zone and complete your online application.

Completing this form does not commit you in any way to joining the Naval Service.

Applicants living outside the UK without a BFPO address should in the first instance read the guidance provided on the [Overseas Enquiry page](#).

First name(s)	<input type="text"/>
Surname/family name	<input type="text"/>
Email address	<input type="text"/>

We will send your password to this email address. You will need to enter your email address and password each time you login to the Application Zone. Please note, your password will be case sensitive.

Read our [privacy policy](#).

Please note that the Naval Service will handle and treat your personal data in accordance with MOD policy and the Data Protection Act 98.

Response to all questions are required in order to submit an application, except where it is stated that the question is optional.

The online application process is designed to work on desktop & laptop computers; it is not currently designed to be compatible with tablets and smartphones. Some browsers will not work as effectively as others and it is recommended that you use Internet Explorer 6 or Internet Explorer 7+ with [compatibility mode](#) enabled. The application form will work within other browsers, however candidates may experience some page rendering issues.

Please note that the Royal Navy are working on changes to the application form to improve the way the form displays on tablets and smartphones, as well as further enhancements to the candidate experience.

If you are inactive for 20 minutes your session will time out, you will be logged out and you will lose any information you have entered on the current page. Changing pages on the application form will cause the application to save you can also click save at the bottom of the page

Hotmail and Yahoo Email Accounts If you are using a Hotmail or Yahoo email account, you will need to add donotreply@mrcareers.mod.uk to the email addresses in the allowed senders list. Otherwise the email containing your password may be blocked or filtered as spam.

REGISTER

Register now to:

- Complete your application to join the Naval Service online
- Save your application and review it whenever you want

Already registered?

- Login to view, amend or complete your existing application(s)

LOGIN

1 Registration Completed



CAREERS

INTERESTED IN JOINING THE NAVAL SERVICE?

Welcome Reg Example

Thank you for registering with the Naval Service.

We have sent you a welcome email containing your password. Please check your email account and login using your password to continue.

- If you have not received your email within 15 minutes or have problems logging in then please visit our [FAQ page](#).

When you first log in you will be asked to change your password. You may also change your password at any time by logging in and selecting 'edit profile'.

Login

Email address

Password

We have just emailed your password to you

LOGIN

2 First Login (Following Registration) – Change Password



CAREERS



Please change your password

Before starting your application, please enter a password of choice to replace the temporary password sent to you in the registration email.

This must be at least 8 characters and contain a mixture of lower and UPPER case letters and numbers.

New password

Repeat new password

CHANGE PASSWORD

3 Website (Main)

Please note that the 'application inserts' shown when an applicant has completed one or more applications will show a different logo and wording depending on the Brand / Job Role selected for that application.

3.1 Dashboard – No Existing Applications

ROYAL NAVY

CAREERS

APPLY TO JOIN THE NAVAL SERVICE

NEED HELP?

YOUR PROFILE

LOGOUT

Ready to join the Naval Service? Want to find out if you've got what it takes? You've come to the right place.

Apply now
Start filling in your application online now. You can stop and save it whenever you want.

You can login to the Application Zone and return to your form to finish, change or submit it later.

You can cancel your application at any point before you submit it.

Completing an online application does not commit you in any way to joining the Naval Service. Please note, in the interest of data protection and security, your online application user account will be deleted within 3 months of the date it was created if you do not start or submit an application in that time period. Once deleted you will need to re-create a new account to start or submit an application.

You can apply online to

- Join the Royal Navy, Royal Marines, Royal Navy Reserves, Royal Marine Reserves or the Royal Fleet Auxiliary as an Officer or Rating

Start new application >

Welcome Reg Example

To change your email address or password or sign up for more information from the Royal Navy use [edit profile](#).

EDIT PROFILE **LOGOUT**

Need help?
If you are stuck, confused or are experiencing any technical difficulties with the form then please visit our [FAQ](#) page.

About the application process
Completing your application online should take no more than 45 minutes.

You will need a number of details to hand. [See what details you need.](#)

Save your application to view, change and submit whenever you're ready.

We will call you to discuss next steps, when we receive your completed application.

Find out more about life in the Naval Service
Get a taste of what it's really like to be in the Naval Service

- > [Life in the Royal Navy](#)
- > [Life in the Royal Marines](#)
- > [Life in the Royal Fleet Auxiliary](#)
- > [Life in the Reserves](#)

3.2 Dashboard – Existing Applications (Uncompleted)

The screenshot shows the Royal Navy Careers dashboard. At the top left is the Royal Navy logo. Below it is a navigation menu with icons for Home, Need Help?, Your Profile, and Logout. The main heading is 'APPLY TO JOIN THE NAVAL SERVICE'. Underneath, it says 'You have started the following applications'. There is one application listed: 'Application to join the Royal Navy as an Officer', with 'Application started: 22/05/2015' and 'Application last viewed: 22/05/2015'. A 'Continue Application' link is provided. To the right, there is a 'Welcome Reg Example' box with 'EDIT PROFILE' and 'LOGOUT' buttons. Below that is a 'Need help?' section with a link to the FAQ page.

ROYAL NAVY

CAREERS

APPLY TO JOIN THE NAVAL SERVICE

You have started the following applications

ROYAL NAVY Application to join the Royal Navy as an Officer
Application started: 22/05/2015
Application last viewed: 22/05/2015
[Continue Application](#)

Can I change my application or apply for a different role?
You can [create a new application](#) to apply for a different role.

You can change an application that has been started, but not submitted, to apply for a different role. Select the application you want to change by clicking the 'Continue Application' link in the appropriate box above. After opening the application, click-on the 'Change Application' link.

Welcome Reg Example

To change your email address or password or sign up for more information from the Royal Navy use [edit profile](#).

[EDIT PROFILE](#) [LOGOUT](#)

Need help?
If you are stuck, confused or are experiencing any technical difficulties with the form then please visit our [FAQ](#) page.

3.3 Dashboard – Existing Applications (Completed)

The screenshot shows the Royal Navy Careers dashboard for completed applications. The layout is similar to the previous one, but the application status is 'submitted'. The application listed is 'Application to join the Royal Navy as an Officer', with 'Application submitted: 22/05/2015'. A link to 'View, save and print your completed application form as a PDF document' is provided. The 'Welcome Reg Example' and 'Need help?' sections are also present.

ROYAL NAVY

CAREERS

APPLY TO JOIN THE NAVAL SERVICE

You have started or submitted the following applications

ROYAL NAVY Application to join the Royal Navy as an Officer
Application submitted: 22/05/2015
View, save and print your completed application form as a PDF document

[Royal Navy Officer application \(PDF\)](#)

Can I change my application or apply for a different role?
You cannot change the details for a submitted application. You can [create a new application](#) to apply for a different role.

You can change an application that has been started, but not submitted, to apply for a different role. Select the application you want to change by clicking the 'Continue Application' link in the appropriate box above. After opening the application, click-on the 'Change Application' link.

What happens after I submit my application?
We will contact you in 10 working days by phone, post or email to discuss your application and the next steps.

If you would like to cancel your application before then please visit our [FAQ](#) page.

Welcome Reg Example

To change your email address or password or sign up for more information from the Royal Navy use [edit profile](#).

[EDIT PROFILE](#) [LOGOUT](#)

Need help?
If you are stuck, confused or are experiencing any technical difficulties with the form then please visit our [FAQ](#) page.

3.4 Your Profile



CAREERS

- HOME
- NEED HELP?
-
- LOGOUT

EDIT PROFILE

Change Your Personal Details

Have your details changed? Please update them here.

First name(s)

Surname / family name

Email address

When you change your email address, we will send you a link to a web page where you will be able to validate your new email address.

UPDATE PROFILE

Change Your Password

Old password

New password

Repeat new password

Passwords must be at least 8 characters and contain a mix of lower and upper case letters and numbers.

CHANGE PASSWORD

Change Address and Contact Details

Address

UK address Overseas address or BFPO address

Postcode

FIND ADDRESS

Home phone number

Contact phone number

Mobile phone number

UPDATE PROFILE

UPDATE PROFILE

4 Application Form

Please note that application pages are customised with the appropriate brand logo and wording, depending on the Brand that an applicant selects as part of the 'Pre-Application (Page 3)' process.

4.1 Pre-Application (Page 1) – About The Process



CAREERS



APPLY TO JOIN THE NAVAL SERVICE

About The Application Process

Thank you for your interest in joining the Naval Service.

- To start with, you'll be asked a few simple questions to check that you are eligible to join. You'll then go straight into the application form.
- It will help if you have some information to hand before you start. Find out what you need.
- Your application should take no longer than 45 minutes to complete.
- You can make a start, then save and come back to it later or save your completed draft in case you want to cancel or make any changes before submitting.
- Before submitting the completed application form, you will be asked to confirm that you meet the basic medical requirements to join the Naval Service.
- Once you've sent us your form, we will contact you to discuss your application and the next steps.

NEXT

4.2 Pre-Application (Page 2) – E-Mail Address Check



CAREERS



APPLY TO JOIN THE NAVAL SERVICE

Before We Start

We must be sure that we have the correct email address for you.

Email address

If you change your email address, we need to verify it. We will send you an email containing a link you need to click on before you can continue with your application. You will need to use the new email address and your current password to login.

regexample@occam-dm.com

[CHANGE EMAIL ADDRESS](#)

We will use this email address to contact you about your application.

You will use this email address to login to the Application Zone on the Naval Service Application Zone.

[NEXT](#)

4.3 Pre-Application (Page 3) – Brand Selection



CAREERS



APPLY TO JOIN THE NAVAL SERVICE

Choose your service and rank

I would like to apply to (select one)

- Royal Navy
- Royal Navy Reserves
- Royal Marines
- Royal Marines Reserves
- Royal Fleet Auxiliary

As an

- Officer
- RN Rating/RM Commando or Band Service

About You

Country of residence
Where do you live now?

- UK
- Overseas, with a British Forces Post Office (BFPO) address
- Overseas

- I am applying to join the Naval Service for myself
> Applying on someone else's behalf

NEXT

4.4 Pre-Application (Page 4) – Eligibility Check



CAREERS



APPLY TO JOIN THE NAVAL SERVICE

Eligibility Check

We need to ask a few questions to check that you may apply for your chosen option online

About You

Name **Title**
Mr

Your name should match the name on your birth certificate unless your name has been changed by Deed Poll

First name(s) **Middle initial(optional)**
Reg

Surname / family name
Example

Gender Male Female

Date of birth 8 Jan 1996 You must be at least 14 years old to complete this form.

The minimum age for applying for sponsorship is 14 years The minimum age for most roles is 15 years and 9 months, however the minimum age for entry depends on the role. There are also upper age limits, but these differ depending on the role.

Nationality British

Second nationality Please select
(if you have dual nationality)

> What is dual nationality?

Contact Details

Address UK address Overseas address or BFPO address
(Where do you live now?)

Postcode	<input type="text" value="BA3 4HP"/>
	<input type="button" value="FIND ADDRESS"/>
Address line 1	<input type="text" value="Manor Farm"/>
Address line 2	<input type="text" value="Church Lane"/>
Address line 3	<input type="text" value="Chilcompton"/>
Town	<input type="text" value="RADSTOCK"/>
County	<input type="text"/>

Is this your permanent home address? Yes No

Contact Phone Number

Job Selection

Please choose the job that you wish to apply for:

▼

> [Naval Service Role Finder](#)

4.5 Application – Dashboard



CAREERS

- HOME
- NEED HELP?
- YOUR PROFILE
- LOGOUT
- I WANT TO..**
- SAVE & EXIT
- CHANGE MY APPLICATION
- CANCEL MY APPLICATION

APPLICATION TO JOIN THE ROYAL NAVY



Introduction About You More About You Armed Forces Experience Education & Employment Career Interests & Entry Options Check & Send

Welcome back. Please ensure that the information you have already entered is still correct and make any changes if necessary. You can quickly see which sections you still need to complete by clicking the Check & Send tab above.

NEXT

Need help?

If you are stuck, confused or are experiencing any technical difficulties with the form then please visit our [FAQ page](#).

Additional information to support your application

You can use the box at the end of each section of the form to provide additional information about your application.

Saving your application

You may save your application at any point and return to it as many times as you wish.

Completed applications

After you have sent your application, you will not be able to change it again. You will be able to download and print it for your own records.

Your application

> About You	<input checked="" type="checkbox"/>	Incomplete
> More About You	<input checked="" type="checkbox"/>	Incomplete
> Armed Forces Experience	<input checked="" type="checkbox"/>	Incomplete
> Education & Employment	<input checked="" type="checkbox"/>	Incomplete
> Career Interests	<input checked="" type="checkbox"/>	Incomplete
> Check & Send		

Changed your mind?

Want to apply for a different job? You need to change this application. You may need to enter some different information, but most of your details will be transferred.

[> Change application](#)

Decided not to join the Naval Service?

You may cancel your application. Your form and personal details will be deleted. This information will not be used by the Naval Service to contact you in the future.

[> Cancel application](#)

[> save & exit](#) [> change application](#)

NEXT

4.6 Application – About You



CAREERS

- HOME
- NEED HELP?
- YOUR PROFILE
- LOGOUT
- I WANT TO..
- SAVE & EXIT
- CHANGE MY APPLICATION
- CANCEL MY APPLICATION

APPLICATION TO JOIN THE ROYAL NAVY



Introduction **About You** More About You Armed Forces Experience Education & Employment Career Interests & Entry Options Check & Send

Personal Details

Name Title

First name(s) - these must be your full legal names

Preferred first name or nickname (optional)

Surname / family name

Surname / family name at birth (if different)

Your name should match the name on your birth certificate unless your name has been changed by Deed Poll

Other name used for official purposes (optional)

Letters after your name (optional) e.g. BSc

Gender Male Female

Date of birth You must be at least 14 years to complete this form.

Additional Personal Details

Religion

UK National Insurance number XXXXXXXX

- > [How do I find my National Insurance number](#)
- > [HM Revenue & Customs - National Insurance number](#)

Birth Certificate Number

Passport Number

Passport Expiry Date (required when passport number provided)

Address & Contact Details

Contact Address **UK address** Overseas address or BFPO address

Postcode	<input type="text" value="BA3 4HP"/>
	<input type="button" value="FIND ADDRESS"/>
Address line 1	<input type="text" value="Manor Farm"/>
Address line 2	<input type="text" value="Church Lane"/>
Address line 3	<input type="text" value="Chilcompton"/>
Town	<input type="text" value="RADSTOCK"/>
County	<input type="text"/>
Preferred UK rail station (optional)	<input type="text"/>
Dates when you will be at this address	
From	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>
To	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>
From	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>
To	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>
From	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>
To	<input type="text" value="v"/> <input type="text" value="v"/> <input type="text" value="v"/>

Home Address
(your permanent address)

UK address **Overseas address** or **BFPO address**

Postcode	<input type="text" value="BA3 4HP"/>
	<input type="button" value="FIND ADDRESS"/>
Address line 1	<input type="text" value="Manor Farm"/>
Address line 2	<input type="text" value="Church Lane"/>
Address line 3	<input type="text" value="Chilcompton"/>
Town	<input type="text" value="RADSTOCK"/>
County	<input type="text"/>
Preferred UK rail station (optional)	<input type="text"/>

Contact phone number

Email address

regexample@occam-dm.com

We will use this email address to contact you about your application. If you want to use a different email address, you will need to edit your profile before continuing with your application

Alternative email address
(optional)

Nationality & Ethnic Background

Nationality ▼

Second Nationality ▼
(if you have dual nationality)

[> Help on Nationality](#)

Nationality at birth ▼
(if different)

Place of birth **Town / city**

County / Region / State / Province (Optional)

Country
 ▼

National Identity
 ▼

Ethnic Background
 ▼

It is a Government requirement that we ask about national identity and ethnic background for ethnic monitoring purposes.

Residency

Do you have unrestricted right of residency in the UK or Ireland?

- Yes
 No

If no, enter the following information about your Visa or Entry Stamp (Optional)

Issue Date

Expiry Date

Category

Have you been resident in the United Kingdom or Ireland on a continuous basis for the last 5 years, ignoring continuous periods abroad of 28 days or less?

- Yes
 No

If no, list all countries of residence, with dates, for last 5 years

Country

from

to

ADD MORE

Additional Information

Please use this space for any additional information on the above questions that you feel may be relevant to your application

PREVIOUS

> save & exit > change application

NEXT

4.7 Application – More About You



CAREERS

- HOME
- NEED HELP?
- YOUR PROFILE
- LOGOUT
- I WANT TO:
 - SAVE & EXIT
 - CHANGE MY APPLICATION
 - CANCEL MY APPLICATION

APPLICATION TO JOIN THE ROYAL NAVY



Introduction About You **More About You** Armed Forces Experience Education & Employment Career Interests & Entry Options Check & Send

Your Family and Other Relationships

Marital status

Dependants - does anyone depend on you for money or help with everyday care?

- Yes
- No

If yes, provide details on the number of dependants -Adults and Children

Additional details

Nationality of Parents

Please give the nationality of your parents

Father

Nationality

2nd nationality (if dual nationality)

Mother

Nationality

2nd nationality (if dual nationality)

Next of kin - who should we contact in case of an emergency? (optional)

Title
Please choose ▾
First name(s)
Surname / family name
Relationship to you
Please choose ▾

Address
 Same as my home address (tick box)

UK address Overseas address or BFPO address

Postcode BA3 4HP
FIND ADDRESS
Address line 1 Occam Direct Marketing Ltd
Address line 2 Manor Farm, Church Lane
Address line 3 Chilcompton
Address line 4 RADSTOCK
Address line 5

Phone number

Mobile number

Are you currently under a Care Order?

> What is a Care Order?

Yes
 No

If yes, please provide details

Care Order Expiry Date
▾ ▾ ▾

Care Order Authority

Have you ever been bankrupt?

Yes
 No

Physical Fitness, Sport & Other Activities

Can you swim?

- Yes
 No

Please provide details of any sporting activities you take part in (optional)

	Sport	Level or Qualification	Hours spent per week
1	<input type="text"/>	<input type="text"/>	0 <input type="text"/>
2	<input type="text"/>	<input type="text"/>	0 <input type="text"/>
3	<input type="text"/>	<input type="text"/>	0 <input type="text"/>

ADD MORE

If you have participated in any adventurous pursuits or training, please provide details (optional)

e.g. Outward Bound, Duke of Edinburgh, Raleigh, BSES, World Challenge, etc.

	Adventurous activity	Level or Qualification	Date	
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

ADD MORE

If you have any other hobbies or interests, please provide details (optional)

	Hobby or Interest
1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>

ADD MORE

Please provide details of any positions of responsibility you have held (optional)

e.g. Team captain, Student rep, Scout leader etc.

1

2

3

ADD MORE

Please provide details of any uniformed organisations of which you have been a member (optional)

Organisation 1

Organisation Type

If other, please specify

Dates From **To**

Position/Rank

Achievements

ADD MORE

Medical

Height cm

> Feet and inches to centimetres conversion chart

Weight kg

> Stones to kilogrammes conversion chart

Do you wear glasses?

- Yes
- No

Do you wear contact lenses?

- Yes
- No

UK National Health Service Number

> What is my NHS number?

Contact details for your Doctor/GP

Surgery/practice name

UK address

Address

Postcode

FIND ADDRESS

Phone number

Tattoos, Body Piercing and Drugs

Do you have any tattoos?

- Yes
- No

Do you understand the Armed Forces policy on tattoos?

- Yes
- No

> Armed Forces policy on tattoos

Do you have any body piercings?

- Yes
- No

Do you understand the Armed Forces policy on body piercing?

- Yes
- No

> Armed Forces policy on body piercing

Do you understand the Armed Forces policy on the misuse of drugs?

- Yes
- No

> Armed Forces policy on the misuse of drugs

Criminal Convictions

Are you currently under either: a supervision order or a Probation order?

Yes

No

Are you subject to any police investigation, due to appear in Civil or Criminal Court or awaiting summons to appear in Court?

Yes

No

Do you have any unspent convictions as defined in the MoD Form 493 Rehabilitation of Offenders Act 1974? If yes please speak to your Armed Forces Career Advisor

Yes

No

> MOD 493 – Criminal Convictions Advice

Driving Licence

Do you hold a driving licence?

Yes No

Are you currently disqualified from driving?

Yes No

If so, when are you disqualified until?

Your Relatives in the Armed Forces

Please provide details of any close relatives who are currently serving in the Armed Forces, or have served in the Armed Forces in the last 20 years (optional)

Do **not** include relatives who have or are currently serving with Special Forces, SAS, or SRR.

Relation 1	
Relationship to applicant	<input type="text" value="Please select"/>
Service	<input type="text" value="Please select"/>
Regiment/Corps	<input type="text" value="Please select"/>
Highest rank	<input type="text"/>
Approximate dates	From <input type="text"/> <input type="text"/> To <input type="text"/> <input type="text"/>

ADD MORE

Additional information

Please use this space for any additional information on the above questions that you feel may be relevant to your application

PREVIOUS

> save & exit > change application

NEXT

4.8 Application – Armed Forces Experience



CAREERS

- HOME
- NEED HELP?
- YOUR PROFILE
- LOGOUT
- I WANT TO..
- SAVE & EXIT
- CHANGE MY APPLICATION
- CANCEL MY APPLICATION



APPLICATION TO JOIN THE ROYAL NAVY

Introduction About You More About You **Armed Forces Experience** Education & Employment Career Interests & Entry Options Check & Send

Current Service in British or Foreign Armed Forces

Are you currently serving in any British or Foreign Forces Regular or Reserve Armed Forces, including voluntary service as an Adult Cadet Instructor?

Yes No

If yes, please give details

Service

If you are serving in the British Armed Forces

Date Joined

Service Number

Regiment/Arm/Corps if serving in British Army (optional)

Branch or Trade

Rank or Rating

If you are serving in a Foreign Force

Which Country? (optional)

Previous Service in British or Foreign Armed Forces

Have you previously served in any British or Foreign Forces Regular or Reserve Armed Forces, including voluntary service as an Adult Cadet Instructor?

Yes No

If yes, please give details

Service

If you previously served in the British Armed Forces

Dates of service From

To

Service Number

Last Regiment/Arm/Corps if service was British Army (optional)

Last Branch or Trade

Category of Discharge (optional)

Rank or Rating on Discharge

If you previously served in a Foreign Force

Which Country? (optional)

Previous Applications To Join The British Armed Forces

Have you previously applied to join the Naval Service? (where the application did not lead to service)

- Yes
 No

If yes, please provide details of your previous applications to join the Royal Navy (please list up to 5 applications)

Application 1

Date of application

Where did you apply? Online (using this website)
 Other - please state the town / city where you applied

Service applied for Regular Service
 Reserve Service

Application was for Officer
 Rating/Other Rank

Board result/Reason for not joining

ADD MORE

Have you previously applied to join the Royal Air Force/Royal Air Force Reserve/Royal Auxiliary Air Force (where the application did not lead to service)?

- Yes
- No

If yes, please provide details of your most recent Royal Air Force application

Date of application

▼	▼
---	---

Which town/city was the application made in?

Application was for

- Commissioned (Officer)
- Non Commissioned

Board result/Reason for not joining

Have you previously applied to join the Army/Army Reserve/Territorial Army? (where the application did not lead to service)

- Yes
- No

Date of application

▼	▼
---	---

Which town/city was the application made in?

Application was for

- Commissioned (Officer)
- Non Commissioned

Board result/Reason for not joining

Additional Information

Please use this space for any additional information on the above questions that you feel may be relevant to your application

PREVIOUS

> save & exit > change application

NEXT

4.9 Application – Education & Employment



CAREERS

- HOME
- NEED HELP?
- YOUR PROFILE
- LOGOUT
- I WANT TO..**
- CHANGE MY APPLICATION
- CANCEL MY APPLICATION

APPLICATION TO JOIN THE ROYAL NAVY



Introduction About You More About You Armed Forces Experience **Education & Employment** Career Interests & Entry Options Check & Send

Education & Employment Status

Which of the following describe your current status? (tick all that apply)

- Employed full-time
- Employed part-time
- Employed in a temporary job
- Work experience placement
- Undertaking voluntary work
- Apprentice
- Unemployed
- At secondary school
- At sixth form/further education college
- At university or in higher education
- Gap year
- Part-time study
- Other

If other, please specify

Education Details

Please list all schools, colleges, universities attended from the age of 14. You may enter them in any order.

> How do I search for an Establishment?

Educational establishment 1

UK Overseas

Establishment Name <input style="width: 90%;" type="text"/>	Establishment Town/City <input style="width: 90%;" type="text"/>
<input type="button" value="FIND ADDRESS"/>	

Qualifications

GCSEs, SCEs or equivalent qualifications (Optional)

You should enter all of your GCSE and equivalent education qualifications achieved to date including those that you are currently studying. For each qualification, use the drop down lists to select the Subject and Qualification Exam or Award that you are studying and finally the Grade that you achieved or are predicted to achieve. This will assist us to process your application more quickly.

You can select an Exam or Award, Grade and Subject by typing the first few letters and picking the required item from the drop-down list. You can enter these manually, if you can't find the required description. Please enter the Exam or Award first, so the form can help you select the appropriate Grade.

A future date or no date will indicate that your grade is a 'Predicted' Grade. Today's date or a date in the past will indicate that your grade is an 'Actual' grade. All candidates are required to produce original educational certificates during the recruiting process to allow the recruiter to verify these results.

	Subjects	Exam or Award	Grade (actual or predicted)	Date (awarded or to be taken)
	e.g. English or Maths	e.g. GCSE, SCE	e.g. C, 2	
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="v"/> <input type="text" value="v"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="v"/> <input type="text" value="v"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="v"/> <input type="text" value="v"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="v"/> <input type="text" value="v"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="v"/> <input type="text" value="v"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="v"/> <input type="text" value="v"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="v"/> <input type="text" value="v"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="v"/> <input type="text" value="v"/>

Other Qualifications (Optional)

You should enter all of your Further or Higher education qualifications achieved to date including those that you are currently studying. For each qualification, use the drop down lists to select the Subject and the Exam or Award you are studying and finally the Grade that you achieved or are predicted to achieve. This will assist us to process your application more quickly.

You can select an Exam or Award, Grade and Subject by typing the first few letters and picking the required item from the drop-down list. You can enter these manually, if you can't find the required description. Please enter the Exam or Award first, so the form can help you select the appropriate Grade.

A future date or no date will indicate that your grade is a 'Predicted' Grade. Today's date or a date in the past will indicate that your grade is an 'Actual' grade. All candidates are required to produce original educational certificates during the recruiting process to allow the recruiter to verify these results.

	Subjects e.g. English, IT or Nursing	Exam or Award e.g. A level, NVQ, BSc	Grade (actual or predicted) e.g. C or Pass	Date (awarded or to be taken)	
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

ADD MORE

Membership of Professional Institutions

Please answer the following questions if you are a member of any professional institutions. (Optional)

Professional Institution 1
Professional institution/membership type <input type="text"/>
Registration number (if you have one) <input type="text"/>
Date joined <input type="text"/> <input type="text"/>
Does membership mean you are exempt from any graduate examinations? <input type="radio"/> Yes <input type="radio"/> No
If yes, please give details <input type="text"/>

ADD MORE

Additional Languages

Do you speak any language(s) other than English, but have no formal qualification in them?

- Yes
 No

Please provide details of any other languages you speak

Language 1
Language <input type="text"/>
Fluency <input type="text"/>
Can you read or write this language? (tick all that apply) <input type="checkbox"/> Read <input type="checkbox"/> Write

ADD MORE

Employment & Work Experience

Please provide details of up to 3 jobs or work experience placements (if applicable). You may enter them in any order. (optional)

Job 1

Employer/Organisation Name

Address (if known)

UK address **Overseas address**

Postcode

FIND ADDRESS

Dates Employed from to

Position held and key responsibility

Type of job

Full Time

Part Time

Temporary (including work experience)

ADD MORE

Referee

Please provide details of your referee [Referee Details Help](#)

Title

First Name(s)

Surname/family name

UK address Overseas address

Address

Postcode

FIND ADDRESS

Contact Phone Number

Type of referee

Position/occupation

How long has this person known you?

Additional Information

Please use this space for any additional information on the above questions that you feel may be relevant to your application

PREVIOUS

> **save & exit** > **change application**

NEXT

4.10 Application – Career Interests & Entry Options

The screenshot shows the 'APPLICATION TO JOIN THE ROYAL NAVY' interface. On the left is a navigation menu with options: HOME, NEED HELP?, YOUR PROFILE, LOGOUT, I WANT TO., SAVE & EXIT, CHANGE MY APPLICATION, and CANCEL MY APPLICATION. The main content area is titled 'CAREERS' and 'APPLICATION TO JOIN THE ROYAL NAVY'. A breadcrumb trail includes: Introduction, About You, More About You, Armed Forces Experience, Education & Employment, **Career Interests & Entry Options**, and Check & Send. The current section is titled 'I am interested in financial sponsorship and the following special entry routes'. It contains three radio button options:

- None**
- Sixth Form Scholarship**
A sixth form scholarship gives you financial support while you study for your A-levels or equivalent qualifications and secures you a place for initial officer training once you finish. Further details are available at: <http://www.royalnavy.mod.uk/Careers/How-to-Join/Funding-and-Scholarships>
- Welbeck**
If you're an aspiring engineer, there is no better way to fast track your career than at Welbeck College – the Royal Navy's Defence Sixth Form College near Loughborough. You can apply from the age of 14 for this college. This is a purpose built residential sixth form college, equipped with some of the best facilities and equipment in the country. You will live on site, studying alongside other aspiring engineers aiming for a technical career in the armed forces and the MOD civil service. Further details are available at: <http://www.royalnavy.mod.uk/Careers/How-to-Join/Funding-and-Scholarships>
- Sponsorship at University**
With our bursaries and Medical and Dental cadetships you won't need to worry about the mounting cost of studying and university fees. You'll also have the security of knowing there's a job in the Royal Navy or Royal Marines waiting for you once you've finished your studies. Further details are available at: <http://www.royalnavy.mod.uk/Careers/How-to-Join/Funding-and-Scholarships>

Your Interest In The Naval Service

What prompted your interest in joining the Naval Service? (optional)

Additional Information

Please use this space for any additional information on the above questions that you feel may be relevant to your application

PREVIOUS

> save & exit > change application

NEXT

4.11 Application – Check & Send – Missing Data



CAREERS

- HOME
- NEED HELP?
- YOUR PROFILE
- LOGOUT
- I WANT TO..
- SAVE & EXIT
- CHANGE MY APPLICATION
- CANCEL MY APPLICATION

APPLICATION TO JOIN THE ROYAL NAVY



Introduction About You More About You Armed Forces Experience Education & Employment Career Interests & Entry Options **Check & Send**

CHECK & SEND

! Application: incomplete

The following fields need to be checked or completed.
Click on the message to return to the field to make corrections.

About You

- > Please supply your religion
- > Please supply your birth town/city
- > Please supply your birth country
- > Please supply your national identity
- > Please supply your ethnic background
- > Please specify if you have unrestricted right of residency in the UK or Ireland
- > Please specify if you have been resident in the UK or Ireland for the last 5 years

More About You

- › Please supply your marital status
- › Please indicate whether anyone depends on you for money or help with everyday care
- › Please supply the nationality of each of your parents
- › Please indicate whether you have ever been bankrupt
- › Please indicate whether you can swim
- › Please provide your height
- › Please provide your weight
- › Please indicate whether you wear glasses
- › Please indicate whether you wear contact lenses
- › Please provide details of your Doctor / GP Surgery Name
- › Please provide a Doctor / GP Address
- › Please provide a Doctor / GP Phone Number with no spaces
- › Please indicate whether you have tattoos
- › Please accept MoD policy on tattoos
- › Please indicate whether you have body piercings
- › Please accept MoD policy on body piercings
- › Please accept MoD policy on drugs
- › Please indicate whether you are currently under: a supervision order or a Probation order
- › Please indicate whether you are subject to any police investigations or due to appear in Civil or Criminal court or awaiting summons to appear in court
- › Please indicate whether you have any unspent convictions as defined in the MoD Form 493 Rehabilitation of Offenders Act 1974
- › Please indicate whether you hold a driving licence

Armed Forces Experience

- › You indicated that you are currently serving, please state Date Joined
- › Please supply valid current Service Number
- › Please select your current Rank or Rating
- › Please supply valid previous Service Number
- › Please supply Rank or Rating on Discharge
- › You indicated that you are currently serving, please state your current service
- › You indicated that you have previously served, please state service dates
- › Please supply your previous service
- › Please state whether you previously applied to the Royal Navy
- › Please state whether you previously applied to the Royal Air Force
- › Please state whether you previously applied to the British Army

Education And Employment

- › Please enter some Education and Employment information
- › Please provide an establishment name
- › Please provide an establishment type
- › Please provide a referee title
- › Please indicate how long they have known you
- › Please provide a referee firstname
- › Please provide a referee surname
- › Please provide a referee address
- › Please provide a referee contact number
- › Please provide a referee type
- › Please provide a referee Position / Occupation
- › Please indicate whether you can speak any other languages

PREVIOUS

› save & exit › change application

4.12 Application – Check & Send – All Data Provided

Please note that applicants that are under 16 are asked to provide proof that they have permission from a parent or guardian in relation to their application.

Document: Royal Navy Application Form Screenshots.doc

Author: [REDACTED]

Revision: 0.1


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CAREERS

-  HOME
-  NEED HELP?
-  YOUR PROFILE
-  LOGOUT
- I WANT TO..**
-  SAVE & EXIT
-  CHANGE MY APPLICATION
-  CANCEL MY APPLICATION

APPLICATION TO JOIN THE ROYAL NAVY



Introduction About You More About You Armed Forces Experience Education & Employment Career Interests & Entry Options **Check & Send**

CHECK & SEND

Application: Ready to Send

All the required information has been provided. It is your responsibility to ensure that this information is accurate.

This application is not a legal contract. If you are accepted to join the Naval Service, you will be asked to sign your forms in the presence of a careers officer.

- I have read, understood and accept the [Terms & Conditions](#)
- I have read and meet the basic [Medical Eligibility Requirements](#).
- I have read and agree to the [Conditions of Standards and Behaviour](#).

PREVIOUS

> save & exit


> change application

SEND

4.13 Application – Submitted



CAREERS

-  HOME
-  NEED HELP?
-  YOUR PROFILE
-  LOGOUT

APPLY TO JOIN THE ROYAL NAVY

THANK YOU

We have received your application.

We will contact you in the next 10 working days by phone, post or email to discuss your application and the next step.

If you would like to cancel your application having submitted details please call the contact centre on 0345 6020450

Your Application

View, save and print your completed application form as a PDF document



Application to join the Royal Navy as an Officer

Application submitted 22/05/2015

[View Completed Application \(PDF\)](#)

You can access the PDF version of your completed application form at anytime by logging on to the [Application Zone](#).